

Brentor Parish Council

Clerk: Mrs. Caroline Oxenham 1 Abbotsfield Crescent, Tavistock, Devon, PL19 8EY

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The **ANNUAL GENERAL MEETING of BRENTOR PARISH COUNCIL** will be held on **MONDAY 9th May 2022** at **7.30 pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public and press are welcome to attend. **Members of the public are invited to make representations** in writing to their local Councillor OR the Clerk OR **in person prior to the commencement of the meeting proper**. Representatives from other agencies are also invited to attend the meeting and address Council prior to the meeting proper. Parishioners' questions will be limited due to time constraints and anybody wishing to raise anything is invited to contact the Clerk in advance of the meeting.

Signed C Oxenham Parish Clerk Date 30th April 2022

PUBLIC QUESTION TIME

AGENDA

1. Apologies
2. To elect a Chair and signing of declaration of acceptance of office
3. To elect a Vice-Chair and signing of declaration of acceptance of office
4. Declarations of interest
5. To appoint members to serve on the Planning Committee
6. To appoint members to serve as council representatives to other organisations:
Southern Parishes Link Committee; Village Hall/Playing Field Committee; Brentor Commons Association; DNPA Forum; Emergency Coordinator (community self-help plan); Snow Warden
7. Approval of the Minutes of the meeting held on 11th April 2022
8. Matters Arising from minutes not listed as separate items on agenda (*action tracker attached for Members*)
9. Reports from Council representatives attending meetings/events of other organisations
10. Planning Matters:

b) For information only:

DNPA 0082/22	Erection of lighting column for Air Ambulance, Playing Field, Brentor	Grant of conditional planning permission
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11. General Finance (*report to be circulated at meeting*)
 - a) Receipts and payments
 - b) Approval of 2021-22 accounts and 'Annual Return'
 - I. **To approve and sign the Certificate of Exemption** (copy circulated to Members)
 - II. **To approve and sign the Annual Governance Statement** (copy circulated to Members)
 - III. **To approve and sign the Accounting Statements** (copy circulated to Members)
 - IV. **To approve and sign all other documents required for submission** (copy circulated to Members)
12. Insurance renewal
13. Correspondence
14. Minor Items
15. Items for Brentor News
16. Date and time of next meeting: Monday 13th June 7.30 pm, Brentor Village Hall
17. Close