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Minutes of a Meeting of **BRENTOR PARISH COUNCIL** in Brentor Village Hall
On **Monday 11th October 2021** at **7.30pm**

Present: Cllr T Pearce (Chair), Cllr S Chitty (Vice), Cllr S Fraser, Cllr G Hunt, Cllr A Arnold

Apologies: Cllr B Dawson

In Attendance: Mrs C Oxenham (Parish Clerk)

PUBLIC QUESTION TIME

No members of the public were present, although a member of the public had asked the clerk to raise the following point:

'Is there any intention to review the requirement (in relation to the housing need survey) or is the Parish Council content that Brentor will be used as an overflow to meet needs for social housing for people from outside the Parish'

Councillors responded by stating that the Housing officer still has a number of people on the waiting list which was originally oversubscribed anyway. The Parish Council have not been able to let the community know what is happening as they have not been advised in any detail by WDBC. There have also been problems with the funding. The PC are expecting WDBC to release a statement early next week and any information received will be shared with the community. The PC are not aware that the open market housing has been deleted.

137-2021 APOLOGIES FOR ABSENCE

Cllr Dawson had sent his apologies.

138-2021 DECLARATIONS OF INTEREST

Cllr Pearce declared an interest in item 4 – Matters Arising - Church Car Park Toilets and also Housing due to his personal interest, because of his position as West Devon Borough Council Ward Member.

139-2021 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 11th SEPTEMBER 2021

It was AGREED by all that the minutes of this meeting be adopted. Proposed by Cllr Fraser, seconded by Cllr Hunt.

140-2021 MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA

Members **NOTED** the action tracker circulated with the agenda.

a) Devon Climate Emergency - Another round of grant money will become available for installing electric vehicle charging points early next year. Any requests for funding would have to be first agreed with the trustees of the village hall. Councillors would be in favour of pursuing an application and installation if the cost would be met from grants.

ALL

b) Councillor vacancy – There haven't been any responses to the adverts in the Brentor News/noticeboard or FB group. Clerk will now advertise in the Tavistock Times.

CLERK

c) Air Ambulance update – Final figures have still not been received from Toby. Clerk will chase him up again. Until this is known nothing further can be done. It was agreed to invite Toby to the November meeting, with representatives from the Village Hall committee. Once a joint decision has been made, a village meeting will be held to ask residents for their views.

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- d) Church Car Park Toilets – A remote meeting has been organised with WDBC officers on 21st October 2021. Councillors are in favour of the facilities being taken over by the Parish Council, but only if financially viable. For this to happen, there would need to be full support from DNPA that we would be able to charge for car parking and also be given permission for some form of refreshment van on site. **ALL**
- e) Wheelwrights Stone – Cllr Chitty has now discovered that the last wheelwright operating in Brentor was Dennis Young whose family worked at the carpentry shop making coffins. It would appear that a lot of written records relating to his time as a wheelwright have been destroyed. No further updates. **SC/BD**
- f) Cemetery restoration – Richard Burrows will be visiting again on 21st October to see if there are any other ways of making the job more cost effective. Cllr Dawson has requested to meet him when he comes. No further information. **BD/ALL**
- Cllr Dawson had raised concerns about the way the last cemetery cut had been made, and grass cuttings not removed as per the specification. Although Councillors are generally satisfied with the service provided, the clerk will just remind Mr Elliott that the cuttings should be removed next time. **CLERK**
- g) Brentor Engine Nameplate – Plym Valley are now asking us to hold on to the sign until next spring as they are due to close for the season very soon. **TP**
- h) Housing – Cllr Pearce is due to attend a meeting with WDBC officers on Friday. Further information will be supplied when available. **TP**
- i) Brentor Inn – The Enforcement officer dealing with this case has now been in discussion with the owner. No update has been provided. **ALL**
- j) First Aid course – Now rescheduled for 20th November. Uptake has been much better and there are now 16 people booked to attend. **CLERK**
- k) Broadband Universal Service Obligation (USO) - All rolled out at Liddaton now. There are road closures planned for early next year to install new poles. Cllr Chitty is in discussion with Colin Dawes about how to collate information from people who are still hoping to be connected although the way the data is stored may have GDPR implications. Cllr Hunt will liaise as he has experience in this area. **SC/GH**
- l) Brentor Community Trust discussion – Cllr Fraser asked for approval of a document she has prepared for the Brentor News. Cllr Pearce proposed that the Parish Council will take over the running of the trust, seconded by Cllr Fraser and AGREED by all. Approval was also given to Cllr Fraser's document. Clerk will write a letter of thanks to John Wheeler and Mike Whitfield on behalf of the Parish Council to thank them for all their efforts and hard work over the years. The boxes for archive will be labelled up by Mike Whitfield and passed to Cllr Chitty. **SF/SC/CLERK**
- m) Grit Bin purchase – Cllr Chitty has agreed that 2 bins are required. He is happy to accept delivery of them. Clerk will now order. **CLERK**
- n) Liddaton/Lyd Valley flooding – Cllr Chitty reported that all seems OK at the moment, although an engineers' visit is still required to avoid any future problems. **SC**
- o) Culvert by the War Memorial – Nothing to report. Clerk to chase Tom Lee (Highways) for an

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update

p) War Memorial Insurance – Following investigations, there appears to be no requirement for the War Memorial to be insured. However, clerk will make enquiries with the insurance company when it is due for renewal as the current policy which insures against impact damage may need to be increased.

q) Hedge Trim near Rose Cottage - Clerk has informed the owners that this needs to be done when convenient. There has been no response but no further action is required at this point.

r) Fly-tipping near the cemetery - The trailer and contents have now been removed.

s) Highland Cattle - No further action is required for now although Cllr Fraser did report an incident to the commoners association when she was chased by an unusual coloured bull. Cllr Pearce will also raise with DNPA committee members.

141-2021 REPORTS FROM COUNCIL REPRESENTATIVES ATTENDING MEETINGS/EVENTS OF OTHER ORGANISATIONS

No meetings have been held. Clerk will write to the VH secretary to ask for a list of meeting dates so that a PC representative can be sent.

CLERK

142-2021 PLANNING MATTERS

a) For information only:

WDBC 1528/21/FUL	Erection of agricultural building for storage of animal feed, hay and machinery Beckwell Farms, Liddaton, Coryton	Conditional Approval
DNPA 0442/21	Installation of trench arch drainage system for new wc accommodation within former boiler house. Christ Church, Brentor	Conditional Planning Permission

143-2021 GENERAL FINANCE

a) The clerk had previously circulated an up-to-date financial summary as at 1st October 2021.

b) Receipts since the last meeting:

24/09/21	£7343	BACS	Precept (2 nd half)
26/09/21	£20	BACS	Clerk overpayment adjustment

c) It was **RESOLVED** to approve the following payments made since the last meeting:

30/09/21	£418.60	S/O	Clerks salary
30/09/21	£20.00	S/O	Clerks admin

d) It was **RESOLVED** to approve the following payments:

11/10/21	£150	CQ	Dean Elliott (Cemetery maintenance)
11/10/21	£36	CQ	CPRE Membership
11/10/21	£16.20	CQ	Clerk admin
11/10/21	£750	CQ	VH&PF (second half of grant)

144-2021 INITIAL PRECEPT DISCUSSION

Further information is required regarding the future of the toilets at the church car park

ALL

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before any useful discussions can be had. In the meantime, clerk will advertise for any local organisations who would like to apply for a grant to forward applications to her.

- 145-2021** **REMEMBRANCE DAY REPRESENTATIVE** **CLERK/GH**
Cllr Hunt agreed to represent the Parish Council. A wreath has already been reserved. Clerk to send a letter of thanks to Lt Cln Peter Cameron (who has stepped down from his role as Royal British Legion poppy co-ordinator due to ill health) for all his efforts over the years. This Royal British Legion work will now be carried on by John and Sheila Burrows in Brentor Parish.
- 146-2021** **QUEENS PLATINUM JUBILEE** **CLERK**
Clerk to contact the Village Hall representatives to find out if they are organising any village event to commemorate the Queens Platinum Jubilee next year, or if they have any other ideas to celebrate the event.
- 147-2021** **CORRESPONDENCE**
Plan for West Devon – Thanks have been received from WDBC for the Parish Council comments which were submitted.
- Notice of road closures :- Road from Cornerways to Woodford House (4th – 10th January) and,
Road past Hammer Park, Brentor (11th – 17th January)
- 148-2021** **MINOR ITEMS/ANY OTHER BUSINESS**
Cllr Hunt is to meet with Colin Dawes re updating the website for future years. **GH**
Playing field – There are numerous holes across the field, possibly caused by badgers or rooks. **CLERK**
Clerk to apply for any grants which are available to help towards lengthsman costs which is expected to be in in the region of £2000.
- 149-2021** **ITEMS FOR BRENTOR NEWS** **CLERK/SF**
Councillor Vacancy, First Aid Course, Grant requests, notice re the Brentor Trust.
- 150-2021** **DATE AND TIME OF NEXT MEETING.**
Monday 15th November 2021, 7.30pm, Brentor Village Hall
- 151-2021** **CLOSE**
The meeting was closed at 9.35pm