

DRAFT

Minutes of a Meeting of **BRENTOR PARISH COUNCIL** in Brentor Village Hall
On **Monday 9th August 2021 at 7.50pm**
(late start due to over run of previous meeting)

Present: Cllr T Pearce (Chair), Cllr A Arnold, Cllr S Fraser, Cllr G Hunt

Apologies: Cllr S Chitty, Cllr B Dawson,

In Attendance: Mrs C Oxenham (Parish Clerk)

PUBLIC QUESTION TIME

No members of the public were present.

107-2021 APOLOGIES FOR ABSENCE

Cllr S Chitty and Cllr B Dawson sent their apologies.

108-2021 DECLARATIONS OF INTEREST

Cllr Pearce declared an interest in item 6 – Matters Arising - Church Car Park Toilets and also Housing due to his personal interest, because of his position as West Devon Borough Council Ward Member. He also declared an interest in the item listed under correspondence.

109-2021 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 12th JULY 2021

It was AGREED by all that the minutes of this meeting be adopted. Proposed Cllr Fraser and seconded by Cllr Arnold.

110-2021 CO-OPTION OF NEW COUNCILLORS

Cllr Pearce proposed that Gary Hunt be co-opted, seconded by Cllr Fraser and AGREED by all present. The Acceptance of Office form was duly signed. There is still another vacancy which will be advertised in the Tavistock Times if no further applications are received by the September meeting. Cllr Hunt was welcomed and thanked for joining the Parish Council.

111-2021 TO APPOINT MEMBERS TO SERVE AS COUNCIL REPRESENTATIVES AS SNOW WARDEN AND EMERGENCY CO-ORDINATOR

Cllr Hunt was appointed, to be assisted by Cllr Fraser.

112-2021 MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA

Members **NOTED** the action tracker circulated with the agenda.

a) Air Ambulance update – Following a brief meeting which preceded this (VH&PF Committee and PC), VH stated that they agree in principle to the installation of an Air Ambulance landing site on the playing field. However, before any commitment can be made towards financing this, a full and comprehensive breakdown of cost is required by both parties. Once this is known, parishioners will be asked for their comments. Other considerations which need to be taken into account are public liability insurance for the pole, planning permission approval from the DNPA and permissions to cross any private land. Clerk to contact Toby in the first instance.

CLERK

b) Church Car Park Toilets – The WDBC officer dealing with this should be in contact soon with some suggested meeting dates.

CLERK

c) Wheelwrights Stone – No further information

BD/SC

d) Cemetery restoration – Formal quote now received. No start date as yet but likely to be

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- around November/December due to the wait time for the required bricks. Clerk will ask for a further update nearer the time. **CLERK**
- e) Brentor Engine Nameplate - The lead person dealing with the final parts of security for the sign at Plym Valley has suffered a serious accident earlier in the summer and is out of action. **TP**
- f) Housing – A meeting scheduled for 10th August with WDBC, Cllr Pearce and the clerk has been cancelled by WDBC at the last minute. No further information available. **TP**
- g) Devon Climate Emergency – the WDBC emergency officer has been contacted and invited to attend the September meeting. **AA**
- h) Brentor Inn – A new Enforcement Officer will now be dealing with this case/site. **TP**
- i) First Aid course – The village hall and trainer have been booked. Uptake has so far been slow with only 5 places being booked to date. Clerk will advertise again in the Brentor News and on the website. **CLERK**
- j) Broadband Universal Service Obligation (USO) – No updates available. **SC**
- k) Brentor Community Trust discussion – VH Committee have now confirmed that they don't want to take this on. Cllr Pearce has contacted DALC for advice but had no response so far. He will forward the email to the clerk to chase up. **TP/CLERK**
- l) Grit Bin purchase – Clerk to find some options. **CLERK**
- m) Liddaton/Lyd Valley flooding – This has now been referred to senior area engineers. **TP**
- n) Culvert by the War Memorial – Tom Lee (DCC Highways) has had a look and agreed some stones need resetting but there is no timescale for this. Clerk to go back to Highways and ask that it be treated as a priority. Thousands of pounds were paid only a few years ago and for the works to have failed so quickly is not good enough. If no favorable response will refer to more senior officers. **CLERK**
- o) Clerks appraisal – Due to be carried out at the end of the meeting. **SF/TP**
- p) Hedge Trim near Rose Cottage – Clerk will contact the owner next week and ask them to make arrangements to cut the hedge sometime after the end of August. **CLERK**

113-2021 **REPORTS FROM COUNCIL REPRESENTATIVES ATTENDING MEETINGS/EVENTS OF OTHER ORGANISATIONS**

There have been no meetings.

114-2021 **PLANNING MATTERS**

a) For discussion:

Clerk has been advised by WDBC that the application is for a mobile home/caravan on Langstone Farm but they are unable to provide any further details.

WDBC 2956/20/FUL	Application for proposed mobile agricultural workers dwelling. Woodmanswell Farm, Brentor	TP to contact planning officer for further clarification.
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b) For information only:

WDBC 1537/21/HHO	Application for construction of timber framed garden room. Decoy Cottage, 5 The Mucky Duck, Lydford	Conditional Approval
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115-2021 GENERAL FINANCE

a) The clerk had previously circulated an up-to-date financial summary (as at 11th July 2021)

b) Receipts since the last meeting:

nil

c) It was **RESOLVED** to approve the following payments made since the last meeting:

30/07/21	£394.45	S/O	Clerks salary
30/07/21	£20	S/O	Clerks admin

d) It was **RESOLVED** to approve the following payments:

09/08/21	£10.80	CQ	Clerk expenses
09/08/21	£180	CQ	D Elliott (Cemetery)
09/08/21	£190	CQ	Joe Rice (First Aid)

116-2021 CORRESPONDENCE

Plan for West Devon Consultation – Responses are required from as many people as possible to comment on how they would like the parish to be improved. Clerk will advertise in the Brentor News and will also ask for it to be put on the website. The link to complete it can be found at www.engagement.westdevon.gov.uk/planforwestdevon

CLERK

MINOR ITEMS/ANY OTHER BUSINESS

117-2021 Fly-tipping – Concern has been raised by a resident about the trailer which has been abandoned on the grass verge by the cemetery for several weeks. Clerk will chase up with WDBC who are dealing with it.

CLERK

118-2021 Highland cattle - There have been reports that these are again quite aggressive. Clerk to contact Donna Penwill (Mary Tavy Commoners Association) and also Andrew Watson to highlight the problem and ask about the possibility of erecting signs.

CLERK

119-2021 ITEMS FOR BRENTOR NEWS

Deadline for items to John Wheeler (this months' editor) by 20th August – Items for inclusion - Plan for West Devon consultation, First Aid Course and Councillor Vacancy.

120-2021 DATE AND TIME OF NEXT MEETING.

Monday 13th September 2021, 7.30pm, Brentor Village Hall

121-2021 CLOSE

The meeting was closed at 20.55pm