

DRAFT

Minutes of a Meeting of **BRENTOR PARISH COUNCIL** in Brentor Village Hall
On **Monday 14th June 2021** at **7.30pm**

Present: Cllr T Pearce (Chair), Cllr B Dawson, Cllr A Arnold, Cllr S Fraser

Apologies: Cllr S Chitty

In Attendance: Mrs C Oxenham (Parish Clerk), Mr Gary Hunt (potential new Councillor)

PUBLIC QUESTION TIME

There were no questions

76-2021 APOLOGIES FOR ABSENCE

Cllr Chitty.

77-2021 TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Pearce signed the declaration of acceptance office as chairman. Cllr Chitty to sign his declaration of acceptance of office (vice chair) at the next meeting.

78-2021 DECLARATIONS OF INTEREST

Cllr Pearce declared an interest in item 8 – Matters Arising - Church Car Park Toilets and also Housing due to his personal interest, because of his position as West Devon Borough Council Ward Member.

79-2021 APPROVAL OF THE MINUTES OF THE MEETINGS HELD ON 26th April (GENERAL MEETING and APM), and AGM 4TH MAY 2021

It was AGREED by all that the minutes of these meetings be approved. Proposed by Cllr S Fraser seconded by Cllr A Arnold.

80-2021 TO APPOINT MEMBERS TO SERVE AS COUNCIL REPRESENTATIVES AS SNOW WARDEN AND EMERGENCY CO-ORDINATOR

This will be deferred to the next meeting. In the meantime, Cllr Fraser will deputise if necessary.

81-2021 TO FORMALLY ACCEPT THE FULL RESIGNATION FROM CLLR PERCIVAL

As the change-over of signatures on the Bank account has now been nearly finalised, Cllr Percival's resignation was accepted with great sadness. Proposed by Cllr Pearce, seconded by Cllr Dawson and reluctantly AGREED by all. Clerk will write and thank him for all the hard work he has done for the Parish Council and for carrying on in the interim while the bank account was sorted out. It should be noted that David Percival's resignation is not due to a parish council related matter.

CLERK

82-2021 MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA

Members **NOTED** the action tracker circulated with the agenda.

a) Bank Account signatories update – All paperwork has now been returned to the bank for processing and the change-over should be imminent. Thanks to Cllrs Arnold and Dawson for organising. Approved Bank signatories will be Cllr Arnold, Cllr Dawson and clerk, with 2 out of 3 signatures being required to authorise cheques.

b) Air Ambulance update – Clerk has contacted Toby Russell and asked him for a brief written report for presentation to Cllrs and VH committee. He was also invited to tonight's meeting but there has been no response. Clerk will contact him again and see if he can come to a zoom

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meeting and also invite a Village Hall representative.

c) Emergency Plan – Borough Councillor Locality Budget funding has now been received. The small booklets were distributed with the June edition of the Brentor News for all who have a paper copy. It is also available as PDF on the website, or to collect from the Village Hall. Cllr Fraser was thanked for all her hard work.

d) Church Car Park Toilets – Cllr Pearce still waiting for dates from senior officers. Nothing further to report. DNPA are not keen on sharing the noticeboard so it may be that there needs to be a separate one which the PC and the church could share.

TP

e) Wheelwrights Stone – Deferred to next meeting. Clerk to try and find out the name of the wheelwright who occupied the Smithy many years ago (via the census) to see if that identifies any traceable ancestors. Further report to be provided at the next meeting. Cllr Dawson was thanked for his work so far.

**BD/SC
CLERK**

e) Cemetery restoration – A quote for repair of the pillars and wall at the parish cemetery of £3674 plus VAT has now been received from Williams and Burrows Heritage Repair Ltd. Although very expensive, it was the only quote received despite advertising the job and is from a reputable company who have done a good job completing repairs at Christchurch. Cllr Pearce proposed that this quote be accepted, seconded by Cllr Fraser and AGREED by all. Clerk will contact to organise.

CLERK

f) Brentor Engine Nameplate – Cllr Pearce has now heard back from Mr Vvyann at Plym Valley Railway and is hoping to deliver the sign to them in the next couple of weeks.

TP

g) Housing - The housing scheme is on hold due to unforeseen circumstances.

TP

h) Devon Climate Emergency – Cllr Arnold feels that there is a lot of ideas being passed around but nothing is actually being done. Cllr Pearce suggested something similar to Southern Links would be useful where a couple of representatives from each Parish attend to discuss ideas. WDBC also need to be approached and asked directly what actions they are expecting parishes to do.

AA

i) Brentor Inn - Cllr Pearce has emailed the head of planning to ask what action is being taken. Cllr Dawson, having read up about S215 notices, wanted clarification about why one hasn't been issued when many of the qualifying points seem to have been met. It was agreed that clerk should write a strong letter to Pat Whymer (Head of Planning), asking for a copy of the report (mentioned in their last response on 27th Feb), clarification of any decision made by the DM committee and reasons why a S125 has not been issued, despite the Ward Member giving authorisation.

TP

j) First Aid course – Clerk to contact Joe Rice and ask for a provisional date in September.

CLERK

k) Broadband Universal Service Obligation (USO) – Nothing further to report. A recent letter from Airband introducing the Community Liaison Executive has proved very confusing.

SC

l) Brentor Community Trust discussion – Cllr Chitty has now been in touch with Mike Whitfield and has sent a copy of his report to the clerk for distribution to Councillors. Several suggestions were made. It now appears there are approximately 800 items (half of which have been digitised, albeit to an outdated system). It was generally felt that the best place for it to operate would be under the umbrella of the Parish Council. Final discussion to be deferred to the next meeting.

ALL

A discussion also took place about the Brentor News, possible phasing out of paper copies and

SF

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difficulty finding editors. Cllr Fraser will talk to Jane Phelpstead (one of the other main editors) to see what she thinks.

m) Grit Bin purchase – This is currently on hold.

CLERK

n) Liddaton/Lyd Valley flooding –Cllr Pearce to talk to Simon and chase up.

SC/TP

83-2021 REPORTS FROM COUNCIL REPRESENTATIVES ATTENDING MEETINGS/EVENTS OF OTHER ORGANISATIONS

None

84-2021 PLANNING MATTERS

a) For discussion:

WDBC 1528/21/FUL	Erection of an agricultural building for storage of animal feed, hay and machinery Beckwell Farms, Liddaton, Coryton	Support
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It is felt that the proposed barn will not have an impact on the listed farm house and it is hoped that having a machinery store will tidy up the general appearance of the outside area.

DNPA 0215/21	Erection of agricultural machinery storage shed (14m x 9m) at Greenacre, Bearwood Farm, Brentor	Support
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This is a working farm and the proposal will enable the existing dilapidated building to be replaced.

WDBC 1537/21/HHO	Household application for construction of timber framed garden room Decoy Cottage, 5 The Mucky Duck	Neutral view
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85-2021 GENERAL FINANCE

a) The clerk had previously circulated an up-to-date financial summary (as at 1st June 2021)

b) Receipts since the last meeting:

14/05/21	£169	BACS	Borough Councillor Locality Fund (Emergency booklets)
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c) It was **RESOLVED** to approve the following payments made since the last meeting:

30/04/21	£20	S/O	Clerks admin
30/04/21	£394.45	S/O	Clerks salary
08/05/21	£315.72	CQ	Community First (Insurance)
28/05/21	£20	S/O	Clerks expenses
28/05/21	£394.45	S/O	Clerks salary

d) It was **RESOLVED** to approve the following payments:

14/06/21	£13.32	CQ	Clerk (stamps plus admin)
14/06/21	£150	CQ	D Elliott (Cemetery)

Proposed Cllr Pearce, seconded by Cllr Fraser and AGREED by all.

Cllr Pearce also thanked the clerk (and her husband) for re-varnishing the noticeboards.

86-2021 CORRESPONDENCE

Dartmoor Local Plan Modification Consultation PC Workshop – Clerk to contact the organisers

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of the event and book a place for Cllr Pearce if it's not too late.

CLERK

Thanks were received from CAB and VH&PF for grants made to them.

Response from residents to cycling event – Clerk had received a couple of complaints about the organisation of the recent annual British Cycling event held in the village. The main issues relate to parking of vehicles blocking access to and from the village and rudeness from one or two individuals when challenged. The clerk had contacted the VH previously to ask if parking at the field would be an option. Unfortunately, this had not been confirmed.

CLERK

It was AGREED that clerk would contact the cycling organisers to advise them of the issues, and the VH & PF Committee to ask again if for future events the field could be used.

A resident had raised concerns about the damage being caused to the kerbing along the culvert in the village by the War Memorial by badly parked cars. The Parish Council spent a considerable sum of money several years ago having the stones fixed in position to avoid this happening. This job has clearly failed. Cllr Pearce has written to Highways asking them for a resolution to this ongoing issue.

CLERK

Airband – see minute 82-2021 (k)

87-2021 **MINOR ITEMS/ANY OTHER BUSINESS**

Cllr Fraser asked if the previous concern raised about trustees of the village hall commercially gaining from village hall events had been resolved. Cllr Arnold believed it had and will make enquiries.

AA

Cllr Arnold had noticed that there appeared to be more roe deer around the Liddaton Down area (one was recently killed on the road). It may be worth considering a warning sign if they are becoming more widespread. He will talk to Will Walker-Smith and see if he is aware.

AA

88-2021 **ITEMS FOR BRENTOR NEWS**

Deadline for items to Councillor Fraser (this months' editor) by 20th June

89-2021 **DATE AND TIME OF NEXT MEETING.**

Monday 12th July 2021, 7.30pm, Brentor Village Hall

90-2021 **CLOSE**

The meeting was closed at 21.40pm