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Minutes of a Meeting of **BRENTOR PARISH COUNCIL** held in Brentor Village Hall
On **MONDAY 9th December 2019** at **7.30pm**

Present: Cllr T Pearce (Chair), Cllr L Bristow, Cllr D Percival (Vice Chair), Cllr B Dawson,
Cllr A Arnold, Cllr S Fraser

Apologies: Cllr S Fraser

In Attendance: There were 2 representatives from CHICKS (Richard and Catherine)

PUBLIC QUESTION TIME

Richard and Catherine wanted to give an update on the situation regarding CHICKS in Brentor and the plans for the future. They apologized that their Chief Executive Andrew Dean hadn't been able to attend and read out a letter he had sent in his absence, the gist of which is that the Moorland Retreat (in Brentor) is to be sold. Their desire is to see the building bought and restored to a residential property (they will be submitting a planning application for change of use), however, as it currently has permission for commercial use, potential commercial buyers may also be interested. CHICKS will keep the Parish Council updated.

Cllrs expressed sadness at this news. It has been nice to see the many children in the village over the years and CHICKS has been an important part of Brentor for many years. They wished all staff good wishes for the future and thanked Richard and Catherine for their time. Any questions can be directed to andrew@chicks.org.uk

148-2019 APOLOGIES FOR ABSENCE

Apologies had been received from Cllr D Williams.

149-2019 DECLARATIONS OF INTEREST

Cllr T. Pearce declared an interest in item 4 – Matters Arising - Church Car Park Toilets and also Housing due to his position as West Devon Borough Council Ward Member. Cllr D Percival declared an interest in Housing as previously stated.

150-2019 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 18th November 2019

Cllr B Dawson asked for minute 138-2019 (f) to be amended to '.....submitted to DNPA shortly.' And Cllr T Pearce asked for an addition to 142-2019 (e) '...be given to the Royal British Legion for the poppy wreath'. Cllr L Bristow proposed that these minutes be approved, seconded by Cllr D Percival and AGREED by all, with the exception of Cllr S Fraser who abstained as she had not been at the meeting.

151-2019 MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA

Members **NOTED** the action tracker circulated with the agenda.

a) Church Car Park Toilets – There has been no response as yet to the offer made to WDBC. A contribution (£500) has now been received from the Church towards the running costs for this year. All Cllrs approved the letter drafted by the clerk, informing the diocese of the long-term implications if no further funding is committed. This will now be sent.

CLERK

b) Wheelwrights Stone – No further progress. Still ongoing.

ALL

c) Cemetery restoration and maintenance – Cllr B Dawson has now looked at the current schedule of works. The previous spec includes some aspects which appear impossible to implement. Hedges have not been maintained effectively and stone and grass cuttings are now building up causing further issues. Cllr S Fraser suggested that the stone could be used to infill dips on the common and will make enquiries to see if there would be anyone willing to transport it.

SF

Cllr L Bristow and Cllr D Percival will try and find out who owns the property on either side so

DP/LB

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they can be contacted to see if they would allow someone access to cut the hedges.

Cllr B Dawson will write a shorter 'Bill of quantities' type spec which can be used to invite tenders for next year. He will also speak to the lengthsman (Mr J Jefferey) to ask if he would be interested in cutting the hedges back, or if he might know of someone who would be. Cllr Dawson was thanked for the time he had spent on the cemetery so far. **BD**

d) Brentor Engine Nameplate – Cllr T Pearce is hoping that the legal paperwork will be received from the Plym Railway within the next couple of weeks. **TP/DP**

e) Housing – Cllrs expressed disappointment that there has been no progress. Cllr T Pearce is waiting for a response to an email he has sent DNPA. If there is anything to report, a note will be put in the Brentor News and on the website. **ALL**

f) Review of Code of Conduct/Standing Orders/Financial Regulations – Due to other commitments these will now be reviewed in the New Year. **TP/DW/CLERK**

g) Darke Lane/Fingerpost renewal – Nothing to report

h) Highland cattle – Cllr D Williams has sent a letter to Mr K Bishop, CEO of DNPA. His letter has been acknowledged and the points raised are being investigated.

i) Grant requests – A final deadline of 10th January will be advertised. All grant requests will be considered at the January meeting before the precept is set. **CLERK**

j) VE Day 75 – Cllr T Pearce proposed that a sum of £250 be ringfenced for any event the Village Hall organise to celebrate this day. Seconded by Cllr S Fraser and AGREED by all.

k) Grit Bins/sandbags – Cllr D Percival reported that all the grit bins are full. Mr J Burrows will locate the sandbags and pass on to the Parish Council.

l) Devon Climate Emergency – Cllrs are still of the view that this needs to be discussed further when they have come up with some actions.

m) Lynton Town Council Fire Response - The DSFRS meeting due to be held on 18th December has been rescheduled until the New Year. The Parish Council will respond when the results of this meeting are known.

n) Devon Communities – Council Emergency Plan & Big Energy Saving Network Programme – The talk will last for approximately an hour. It was AGREED that Cllr S Fraser would check the availability of the hall on 20th January (the next PC meeting date), and if it is free prior to 7.30, clerk will arrange for them to attend and give their talk. **SF/CO**

152-2019 REPORTS FROM COUNCIL REPRESENTATIVES ATTENDING MEETINGS/EVENTS OF OTHER ORGANISATIONS

Super Link Meeting – Attended by Cllr T Pearce and Cllr D Williams. This meeting was very well attended. John Hart (DCC) was very apologetic for the problems the roadworks in Tavistock had caused, and which were mainly due to an overrun of the job at the Texaco garage.

There will no longer be financial support for routine maintenance carried out by the

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lengthsman. (Brentor Parish Council instruct and pay for Mr Jefferey)

Children and Vulnerable Adults SEN Budget has to be substantially increased due to rapidly rising demand on services which will take monies from other service provision.

153-2019 **PLANNING MATTERS**

For information only:-

DNPA 0454/19	Erection of single storey side extension with associated external finishes and works. Sunnyside, Brentor	Grant of Conditional Planning Permission
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154-2019 **GENERAL FINANCE**

a) The Clerk had previously shown the Chair the Bank reconciliations and cash flow sheets, together with Bank Statement dated 1st December 2019

b) Receipts

29/11/19	£500	BACS	Church contribution to toilet running costs
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c) It was **RESOLVED** to approve the following payments made since the last meeting:

28/11/19	£377.65	S/O	Clerks Salary
28/11/19	£20.00	S/O	Clerks admin expenses

d) It was **RESOLVED** to approve the following payments:

09/12/19	£616.80	CQ	J Jefferey (lengthsman)
09/12/19	£20.12	CQ	Clerks expenses

155-2019 **DISCUSSION OF BUDGET FOR 2020/21**

There was further discussion about the projected figures for next year. Clerk will liaise with Cllr T Pearce and the final precept will be set at the next meeting. Clerk will also look to see how much longer is left to run on the PWLB loan. **ALL**

156-2019 **CORRESPONDENCE**

For information only:-

Devon Countryside Access Forum – Applications are invited from anyone but in particular, walkers, women and those with a knowledge of the Definitive Map review process. Further details and an application form are available at www.devon.gov.uk/dcaf Closing date 21st February 2020.

157-2019 **MINOR ITEMS**

CPRE – Membership to this organisation has now been confirmed.

Cllr B Dawson asked if there was a Public Rights of Way Map as he does lots of walking and wondered if he could help with the identification of fingerboards and posts. Clerk to contact Andrew Watson (DNPA) for a copy. **CLERK**

Cllr S Fraser had attended the Brentor Commons Meeting – The Countryfile team may be coming next year!

Cllr D Percival informed the Parish Councillors that the playing field shelter was now open and is being well used.

158-2019 **DATE AND TIME OF NEXT MEETING** Monday 20th January at 7.30pm, Brentor Village Hall.

This meeting will start earlier if possible, to allow for the presentation by Devon Communities

159-2019 **CLOSE** The meeting was formally closed at 9.20pm