

Brentor Parish Council

Clerk: Mrs. Caroline Oxenham 1 Abbotsfield Crescent, Tavistock, Devon, PL19 8EY

www.brentorvillage.org • Email: brentorpc@yahoo.co.uk • Tel: 01822 481415 or 07846 573678 (Mon – Fri)

The **ANNUAL MEETING of BRENTOR PARISH COUNCIL** will be held in **Brentor Village Hall** on **Monday 13th May 2019** at **7.30 pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public and press are welcome to attend. **Members of the public are invited to make representations** in writing to their local Councillor OR the Clerk OR **in person prior to the commencement of the meeting proper**. Representatives from other agencies are also invited to attend the meeting and address Council prior to the meeting proper.

Signed C Oxenham Parish Clerk Date 6th May 2019

AGENDA

1. Apologies
2. To elect a Chair and signing of declaration of acceptance of office
3. To elect a Vice-Chair and signing of declaration of acceptance of office
4. Declarations of interest
5. Co-option of any new Councillors
6. Allocation of new email addresses
7. To appoint members to serve on the Planning Committee
8. To appoint members to serve as council representatives to other organisations:
Southern Parishes Link Committee; Village Hall/Playing Field Committee; Brentor Commons Association; DNPA Forum; Emergency Coordinator (community self- help plan); Snow Warden
9. Approval of the Minutes of the meeting held on 15th April 2019.
10. Matters Arising from minutes not listed as separate items on agenda (*action tracker attached for Members*)
11. Reports from Council representatives attending meetings/events of other organisations
12. Planning Matters:
 - a) For consideration:

DNPA 0180/19	Proposed replacement of flat roof over existing extension with pitched roof. 2 North Park, Brentor	
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 - b) For information only:

DNPA 0094/19	Erection of metal storage shed. Village Hall, Brentor	Conditional approval
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13. General Finance (*report to be circulated at meeting*)
 - a) Receipts and payments
 - b) Approval of 2018-2019 accounts and 'Annual Return'
 - I. **To approve and sign the 2018–2019 Accounts** (copy circulated to Members)
 - II. **To approve and sign the supporting accounts notes** (copy circulated to Members)
 - III. **To approve and sign the bank reconciliation for submission with the Annual Return 2019** (copy circulated to Members)
 - IV. **To complete, approve and sign the Annual Return 2019** (copy circulated to Members)
14. Training Requests
15. Housing Survey
16. Insurance renewal
17. Correspondence
 - a) For information only:
 - Dartmoor Joint Local Plan update
 - Thanks from CAB and BMCN for grant
18. Minor Items: to take comments on and note only any items of information or interest
19. Date and time of next meeting: Monday 17th June 7.30 pm, Brentor Village Hall
20. Close