

DRAFT

Minutes of a Meeting of the **BRENTOR PARISH COUNCIL** held in Brentor Village Hall
On **MONDAY 11th March 2019** at **7.30pm**

Present: Cllr T Pearce (Chair), Cllr B Lemon, Cllr L Bristow, Cllr D Percival, Cllr J Adams

Apologies: none

In Attendance: Mrs C Oxenham (Parish Clerk)

Public Question Time: There were no members of the public present.

27-2019 **APOLOGIES FOR ABSENCE** All present.

28-2019 **DECLARATIONS OF INTEREST** Cllr T Pearce declared a personal interest in item 4 – Matters Arising - Church Car Park Toilets and Item 4 – Matters Arising – Proposed Housing due to his position as West Devon Borough Council Ward Member. Cllr B Lemon and Cllr D Percival both declared an interest in Item 4 – Matters Arising - Housing Survey as both have family members who have registered an interest.

29-2019 **APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 11th February 2019**

It was AGREED that the minutes of this meeting be adopted.

30-2019 **MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA**

Members **NOTED** the action tracker circulated with the agenda.

a) Church Car Park Toilets – There are still many unanswered questions to be resolved before the Parish Council are willing to commit to take over the running of the toilets. It was unanimously AGREED and accepted by WDBC that the Parish Council will pay WDBC a sum of £1500 for them to continue to run the toilets until April 2020. This will give further time for the details of the proposed transfer to be properly agreed. The payment will be made to WDBC in September and the church has offered £500 towards this expense. Clerk will also try again to organise a meeting with Mrs C Aubertin (WDBC). A date of 22nd March at 4pm has been suggested. Cllr D Percival will contact the locksmith who provided a quote to advise that we will be in touch again in September when the toilets are closed down for the winter.

ALL

b) Speed Limits – No update.

c) Wheelwrights Stone – No update.

d) Cemetery restoration and maintenance – Cllr T Pearce had met with Belinda Wheeler who advised that the current contractor seems to be doing more work than was originally specified. She also raised concerns that the grass cuttings were being piled next to the hedge and should be removed, and suggested that the number of cuts should be reduced to 3 per year (April/May, July and Sept/Oct). It was AGREED that in order to proceed, a schedule of works needs to be drawn up. There is a general feeling that the cemetery looks uninviting at the moment and although sympathetic to the need to encourage wildlife etc, there must be a balance. Cllr B Lemon offered to take grass cuttings to the tip if others are willing to collect them and load them into his vehicle. Clerk to go through the original document from Belinda and list the main points. Cllr B Lemon happy to help with drafting a schedule of works.

CLERK/BL

Cllr T Pearce will make further enquiries about work needed to repair/replace the pillars.

TP

e) Brentor Engine Nameplate – Cllr T Pearce will speak again to the late Mr Doidge's daughter to organise a suitable date to take the sign to the Plym Valley Railway. Cllr D Percival happy to accompany Cllr T Pearce.

TP/DP

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f) War Memorial Repair – No progress. Pascoe's are unwilling to commit to a figure without first removing the plaque to see how it was originally fixed. It was AGREED that a sum of £100 be offered for them to price the job up.

CLERK

g) Proposed Housing – Following the Housing presentation on 2nd March, the architects have invited comments to be made by 22nd March. These will be collated by the architects and any issues addressed. Further details are available on the Parish website.

h) Email addresses – 7 email addresses have now been set up by Cllr B Lemon and the clerk. It was AGREED that these would be issued following the elections in May and the clerk will cease to communicate with Cllrs through their private email addresses from that point.

i) Heathermead – Cllr T Pearce to continue to make enquiries.

TP

31-2019 REPORTS FROM COUNCIL REPRESENTATIVES ATTENDING MEETINGS/EVENTS OF OTHER ORGANISATIONS

VH&PF – There has been no meeting although an additional one is to be held on 15th March for further discussion about the future of the hall.

Commoners – There has been no further meeting but Cllr B Lemon informed the Parish Council that a proposal for lottery funding for a one off grant in the region of £30,000 is being submitted.

32-2019 PLANNING MATTERS

a) To consider planning applications received:

WDBC 0257/19/VAR	Application for variation of condition 2 following grant of planning permission 3842/17/FUL (part retrospective) West Liddaton Farm, Liddaton, Coryton, EX20 4AD	Objection
WDBC 0511/19/TPO	T1: Oak – Fell, poor specimen, hollow at base to approx 2 metres from ground level; T2: Ash – Fell, poor specimen, hollow at base to approx 2.5 metres from ground level; T3: Chestnut – reduce limb overhanging main driveway at approx 12 metres from ground level, crown thin by up to 15% to reduce weight on diseased, leaning frame. Rowden House, Road from Rowden Farm Cross to Cloberry House, Brentor	Support subject to TPO trees being replaced.
DNPA 0094/19	Erection of metal storage shed at Village Hall, Brentor	No objection

b) For information only:

DNPA TPO	Order by Tree Officer to remove and replace immediately a dangerous horse chestnut tree on drive leading up to Chicks
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33-2019 REQUEST FOR GRANT – BRENTOR COMMONS ASSOCIATION

An application had been received for £150 towards the public liability insurance (currently costing £272 pa). Proposed by Cllr B Lemon, seconded by Cllr L Bristow and AGREED by all.

34-2019 DATA PROTECTION FEE (ICO)

Clerk has been advised by SLCC that as data is held by the Parish Council (in the form of the electoral register), it is a legal requirement that a fee of £40 is paid to the ICO. The cheque was duly signed.

35-2019 GENERAL FINANCE

a) The Clerk had previously shown the Chair bank reconciliations and cash flow sheet together with bank statements dated 10th February and 3rd March.

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b) Receipts

03/02/19	£51.50	CQ	Cemetery
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c) It was **RESOLVED** to approve the following payments made since the last meeting:

28/02/19	£20.00	S/O	Clerks admin expenses
28/02/19	£288.43	S/O	Clerks salary

d) It was **RESOLVED** to approve the following payments:

11/03/19	£59.96	CQ	Clerks expenses
11/03/19	£252.00	CQ	A Phillips (cemetery)
11/03/19	£40.00	CQ	ICO (GDPR Fee)

e) It was **RESOLVED** to approve and sign the cash flow as at 03/03/19

f) It was **RESOLVED** to approve and sign the Bank Reconciliation as at 03/03/19

36-2019 LOCAL ELECTIONS UPDATE

Clerk has now collected the nomination packs. Completed forms must be hand delivered to the Council offices at Kilworthy Park weekdays between 22nd March and 3rd April (10am – 4pm). A notice will be put on the website, noticeboard and Brentor News encouraging people to apply.

CLERK

37-2019 DARK SKY PARK STATUS

The North Bovey Conservation Group is asking for support for their application to the International Dark-sky association for Dartmoor to be considered for Dark Sky Park status. If successful, this would influence decisions made re lighting for new planning applications as well as commitment for reducing the number of hours of up-shine and lighting. All Cllrs were fully in favour of supporting this project.

38-2019 ANNUAL PARISH MEETING ARRANGEMENTS

It was AGREED to hold the APM before the next general meeting on 15th April. Clerk will see if the hall is available for a 6.30pm start.

39-2019 CORRESPONDENCE

There was no correspondence for discussion

40-2019 MINOR ITEMS

a) Cllr L Bristow voiced her concerns following a recent hunt when 3 horses were cantering along the lane after the hunt had finished. One of the hounds also became separated from the pack and was seen wandering in the fields much later. It was felt that although it would be good practice for the hunts to let residents know in advance, there was little the Parish Council could do to enforce this.

b) Cllr D Percival brought to the attention of the Parish Council, a wooden bench on the way out of the village in a poor state of repair. He will check further to see if there is an inscription on the bench and track down the owner.

c) Cllr B Lemon is concerned about the number of HGV lorries travelling through the village and the potential damage to the cattle grids. These concerns have already been raised with Highways who have stated there is nothing that can be done to make drivers follow a particular route.

d) Cllr T Pearce informed the Cllrs that moves are afoot to make St Boniface the Patron Saint of Devon due to his historical connections to the county.

DP

41-2019 DATE AND TIME OF NEXT MEETING Monday 15th April 2019 at 6.30pm (subject to hall availability) (APM) followed by general meeting at 7.30pm, Brentor Village Hall.

42-2019 CLOSE The meeting was formally closed at 9.22pm.