

Brentor Village Hall

Booking form

This agreement is made between the hirer named below and the Brentor Village Hall and Playing Field Charity. The charity agrees to permit the hirer to use the premises for the purposes and periods set out in the form for payment of the agreed fee and subject to the observance of the booking conditions.

A provisional booking can be made with the booking secretary by telephone/e-mail. To confirm the booking a signed copy of the booking form and the full hire cost must be returned to the booking secretary no later than five days after making a provisional booking.

Date(s) of hall hire required:

Session required: 8.00am – 1.00pm 1.00pm – 6.00pm 6.00pm – midnight

Total cost per session to include the use of tables, chairs and kitchen (with the exception of catering.) *Please see table of charges*

Purpose of hiring:

Tables and chairs may be hired for use away from the hall with the exception of the upholstered chairs. *Please see table of charges.*

There are:

16 Large tables

15 Small square tables

20 Plastic chairs

Total cost: £ _____

Please make cheques payable to Brentor Village Hall

The hirer agrees to observe and comply with the Standard Conditions of Hire attached to this Booking form and with the stipulations relating to the Public Entertainment Licence as applicable.

Hirer's name/organisation

Signature:

Address:

Telephone:

email:

Booking Secretary: Helen de Carles

Telephone: 01822 810412 email: brentorvillagehall@gmail.com